



ACADIANA CHRISTIAN SCHOOL
CHRISTIAN SUBSTITUTE TEACHER JOB DESCRIPTION

POSITION TITLE: Christian School Substitute Teacher

CONTRACT YEAR: Flexible Calendar/Hours - On an as needed basis

SALARY: Commensurate with Experience/Education

EDUCATION: College Degree is preferable.

EXPERIENCE: Must attend substitute teacher orientation; 2+ years of working with children

DIRECT ACCOUNTABILITY: The Principal and Department Supervisors

SUPERVISION: Student

GOAL: The Christian School Substitute Teacher's role is to help fill the role of the Christian teacher while they are absent. They energetically serve the mission, vision and philosophy of Acadiana Christian School. The goal of the Christian Substitute Teacher is to continue with the lessons of the full time teacher. Substitutes can find satisfaction in the passionate promotion of excellence in Christian education by giving support and assistance to the students and school while the teacher is absent. Being a substitute means you must continue all duties of the teacher if possible. Substitute teachers must be prepared to teach any class at a moment's notice.

QUALIFICATIONS: The Christian School Substitute Teacher at ACS must be one who has received Jesus Christ as Savior and Lord and shall be a member in good standing in Our Savior's Church or a church of like faith and practice. The substitute teacher shall be a person with spiritual, academic, and leadership abilities. The substitute teacher shall reflect the purpose of the school to honor Christ in every class and activity. The substitute should have a desire to gain insight into wisdom based discipline principles and school expectations.

ESSENTIAL PERFORMANCE RESPONSIBILITIES:

Duties include, but are not limited to, the following:

- Arrive promptly at 7:45 a.m. when applicable.
- Cover the teacher's assigned duties and responsibilities
- Display appropriate love and care for all students by keeping all students on task, making no allowance for foolishness, and asking for help when needed.

NOTE: The information contained in this job description is not an exhaustive list of the duties performed for this position. The individual holding this position performs additional duties and additional duties may be assigned by administration.